



THE
SMALL BUSINESS
ARBITRATION
CO.

B to B Arbitration Experts

1650 Arch Street Suite 2110
Philadelphia, Pennsylvania
info@sba.network
215-656-8801

* Not Associated with
the U.S. Government



Mission Statement:

*While arbitration is often touted as a quick and cost effective method of resolving business disputes, it often fails to “**deliver the goods.**” Arbitration’s admirable goals are often thwarted by complex rules, slow case management, and excessive administrative fees. **SBA delivers the goods** by resolving business disputes efficiently, expeditiously and in a cost effective manner.*

Flat Fee

A constant source of aggravation for lawyers in arbitration matters is being “nickle’d and dime’d” regarding various fees. These bothersome fees, which are in addition to filing fees, include; case fees, administrative fees, room charges, etc.

To solve this nagging problem, SBA will arbitrate their cases on a **Flat Fee** basis as follows;

\$999 Filing and Administrative Case Fee

\$999 Arbitration Fee

Accordingly, those initiating an arbitration proceeding, are guaranteed that the total fee will be \$1,998*

215-656-8801
info@sba.network

*provided the arbitration hearing is completed in one day and the amount in controversy is less than \$250,000.

Distinguished Arbitrators



Harris T. Bock, Esq. Director SBA

Mr. Bock, who is the director of the SBA, also serves as director of the Dispute Resolution Institute, a premiere ADR provider for over three decades. Having been one of the pioneers in the field, he is widely recognized as an icon in the arbitrator and mediation community.



Judge Sandra Mazer Moss (Ret.) brings to the private sector the special and unique skills she finely honed over the last three decades. Her consummate experience in supervising, presiding over, and resolving the entire gamut of civil litigation is unparalleled. The judge's creative, hands-on, and practical approach makes her exceptionally qualified to serve as an arbitrator, mediator, private judge, or special master. Judge Moss has been known for years by the trial bar as the judge who was able to settle the cases that the lawyers said would never settle.



Judge A. Michael Snyder (Ret.) has been recognized as an authority on the interrelationships between Workers' Compensation and Medicare, and lectures frequently on various issues. Judge Snyder received advanced mediation training through the International Association of Industrial Accident Boards and Commissions. He is a

member of the Alternative Dispute Resolution Committee of the Pennsylvania Bar Association and the Philadelphia Bar Association.



Samuel D. Hodge, Jr. is a mediator/arbitrator with the Dispute Resolution Institute and a professor at Temple University where he teaches both law and anatomy. As a seasoned litigator he enjoyed an AV preeminent rating and has been named a Top Lawyer in Pennsylvania on multiple occasions.

In addition, he is the most published author on medical/legal matters in the country and his research has been cited in court opinions, legislation, law reviews and legal or medical journals.



Judge Nelson Diaz (Ret.), a retired Judge, is a lawyer specializing in the areas of litigation, dispute resolution, public housing issues, and government relations. He has represented public entities, corporations, hospitals, banks, and non-profit organizations in both state and federal courts. Nelson served as a judge for the Philadelphia Court of Common Pleas from 1981

through 1993. He was the youngest judge elected to the Court and the first Latino judge in Pennsylvania history.



Michael L. Galbraith, Esq. Within days of his admission to the bar, Michael began working as an associate attorney at Bock and Finkelman, P.C., as well as with Harris Bock at The Dispute Resolution Institute (where he became and remains the Deputy Director). Mr. Bock has provided Michael

with the opportunity to engage in all aspects of alternative dispute resolution - all the while building lasting relationships with clients, attorneys, and other professionals.

The Life of an SBA Case

Our expedited procedure takes approximately 60 days from filing to arbitration award.

To Initiate a Case

- Electronically File Demand for Arbitration OR
- Submit Form via Email OR
- Call 215-656-4081 AND
- Submit Filing Fee of \$999

On Receipt of Demand and Filing Fee SBA will;

- Acknowledge Receipt of the Case
- Serve the Demand on Respondent Via
 1. Email AND
 2. First Class Mail AND
 3. Certified Mail

If Service is Accomplished, SBA will;

- Initiate a Pre ARB Conference Call with Parties to clarify issues to be arbitrated
- Set a timely Hearing Date
- Appoint Arbitrator

Notice of Hearing Distributed Upon Payment of Arbitration Fee

- Zoom Hearing Notice Served within 2 business days of Pre-ARB conference and payment of arbitration fee

Arbitration Held

- Arbitration Award Issued Within 5 Days of Last Submission

Why The Small Business Arbitration Company is Unique?

- **Helpful, knowledgeable, motivated and pleasant Case Managers**
- **SBA is devoted to Business to Business disputes only**
- **Superior technology, especially designed to foster expeditious communication and resolution**
- **Projected 60 day window from arbitration request to issuance of Award**
- **Experienced arbitration panelists, consisting of respected Retired judges and seasoned practitioners**
- **Unique and diverse Arbitration Panel designed to preclude any bias or prejudice**
- **Arbitrators selected based upon their expertise and experience with business disputes**
- **Easy, fast and simple “no hassle” on-line case submission and straightforward Arbitration Rules, without confusing legalese**
- **No “in person” hearings. All hearings limited to on-line technology**
- **Associated with The Dispute Resolution Institute (DRI), which has a “Five Star ” reputation based upon 30 years as an ADR provider**
- **Flat total fee of \$1,998***
\$999 Initial fee plus \$999 Arbitration fee

* Fees are recoverable in arbitration at the arbitrator’s discretion

Rules and Procedures

Rule 1 - Purpose and Jurisdiction

The Purpose of these Rules is to provide an expeditious, fair and inexpensive method of arbitrating small business claims for the benefit of all involved. SBA will not accept "consumer cases" and is limited to B-B claims valued at less than \$250,000.

Rule 2 - Initiation of Proceeding

Any party to a dispute shall commence a proceeding by filing, a **Demand for Arbitration**. A \$999 filing fee, transmitted electronically, is required to initiate an Arbitration proceeding. SBA may only arbitrate disputes where it is named as the arbitration Forum or where the respondent consents to the jurisdiction of SBA by participating in the process.

Rule 3 - Initiation of Service, Answer and Counterclaim

Upon receipt of a Demand for Arbitration and the filing fee, SBA shall timely serve the opposing party (parties), with a copy of Such Demand. Such transmittal shall advise the Respondent of the option of filing an Answering Statement or Counterclaim. Notice by Certified 1st class mail or E Mail's constitutes effective service.

Rule 4 - Conference Call/Hearing Date

Following service of the Demand for Arbitration, a conference call will be convened wherein the date for hearing, selection of the Arbitrator, and any other pertinent matters will be discussed. Upon payment of the Arbitration Fee, zoom notice of the hearing date will be served on the parties.

Rule 5 - Discovery and Conduct of Hearing

Any requests for discovery shall be decided upon by the Arbitrator. Discovery will be allowed on a limited basis, given the nature of the process and goal of keeping costs to a minimum. ALL hearings will be conducted via remote technology.

Rule 6 - Arbitrator Immunity

Parties agree that the Arbitrator shall not be subpoenaed as a witness in any pending or subsequent litigation with respect to any matter relating to any arbitration. Parties agree that the Arbitrator and SBA and its employees or agents shall not be liable to any party or attorney for any act, error, or omission regarding their participation in any manner.

Rules and Procedures

Rule 7 - Ex parte Communications

Under no circumstances may a party conduct ex parte communications with the Arbitrator regarding any issue related to the arbitration. All necessary ex parte communications with SBA must be conducted with the Case Manager or Director of SBA.

Rule 8 - Subpoenas

All subpoenas must be approved and issued by the Arbitrator. Issuance of a subpoena in an arbitration proceeding shall be governed by 42 Pa. C.S.A. §7309

Rule 9 - Confidentiality

Unless otherwise agreed upon by all parties in writing, all arbitration proceedings shall be conducted in a confidential manner.

Rule 10 - Applicable Law and Awards

- A.** All matters submitted to SBA shall be decided under the laws of the Commonwealth of Pennsylvania
- B.** The Arbitrator shall issue an Award, in writing, within 5 business days of the conclusion of the hearing or last submission, by any party
- C.** All Awards shall be in writing and signed by the Arbitrator, such Award, may or may not, include the Arbitrator's rationale, findings of fact or conclusions of law, at the sole discretion of the Arbitrator. The Arbitrator, at their discretion, may award costs, but not attorney's fees.
- D.** Service of the Award on the parties shall be in the same manner as proscribed for service in Rule 3.
- E.** All Awards are reviewable and enforceable under applicable law.
- F.** By Participating in the SBA process, a party is deemed to confer jurisdiction upon SBA.

SBA Standard Arbitration Clause

Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration, administered by The Small Business Arbitration Co., pursuant to its Arbitration Rules and Procedures. Judgement on the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

Submit a Case Now!

By Phone: 215-656-4081

By Email: newcase@sba.network

By Website [Go to submit a case now](#)



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