



March 23, 2020

**MEMORANDUM No. 2020-013**

TO : ALL ELECTRIC COOPERATIVES  
SUBJECT : SUBMISSION OF REPORTORIAL REQUIREMENTS

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In line with Presidential Proclamation No. 929 issued on March 16, 2020 declaring a national State of Calamity due to the spread of Corona Virus 2019 (COVID 19), the NEA issues the following advisory regarding the above subject:

- Submission of reportorial requirements for the month of February 2020 due on March 30 is extended up to April 30, 2020;
- Submission of March and April 2020 reports must be turned over to NEA on or before May 30, 2020.

The periods will be observed unless the Enhanced Community Quarantine is extended or as the circumstances may warrant.

For your reference and guidance.

**EDGARDO R. MASONGSONG**

Administrator

NATIONAL ELECTRIFICATION  
ADMINISTRATION  
Office of the Administrator



NEA: OA264838

*3/23/20*