



March 12, 2020

MEMORANDUM NO. 2020-008

TO : ALL ELECTRIC COOPERATIVES
SUBJECT : Implementation of Four-Day Workweek Scheme

In connection with Proclamation No. 922, "Declaring a State of Public Health Emergency Throughout the Philippines", the Civil Service Commission (CSC) issued Memorandum Circular No. 07, s. 2020 pursuant to CSC Resolution No. 20000481 promulgated on March 11, 2020 resolving the adoption of the Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government for the Duration of the State of Public Health Emergency.

In this regard, this Agency will be implementing the four-day workweek scheme starting **March 16, 2020** until the State of Public Health Emergency is lifted or withdrawn by the President. The fixed office hours shall be from 7:00 A.M. to 6:00 P.M., Monday to Thursday.

Please be guided accordingly.


EDGARDO R. MASONGSONG
Administrator

NATIONAL ELECTRIFICATION
ADMINISTRATION
Office of the Administrator



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